

Sonia E. Melara, M.S.W.
President

Edward A. Chow, M.D.
Commissioner

Cecilia Chung
Commissioner

David J. Sanchez, Jr., Ph.D.
Commissioner

Belle Taylor-McGhee
Commissioner

**HEALTH COMMISSION
CITY AND COUNTY OF SAN
FRANCISCO**

**Edwin M. Lee, Mayor
Department of Public Health**



Barbara A. Garcia, M.P.A.
Director of Health

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MINUTES

HEALTH COMMISSION MEETING

**Tuesday, February 19, 2013, 4:00 p.m.
101 Grove Street, Room 300 or Room 302
San Francisco, CA 94102**

1) CALL TO ORDER

Present: Commissioner Sonia E. Melara, MSW, President
Commissioner Edward A. Chow M.D.
Commissioner Cecilia Chung
Commissioner David J. Sanchez Jr., Ph.D.
Commissioner Belle Taylor-McGhee

The meeting was called to order at 4:03pm.

2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION MEETING OF FEBRUARY 5, 2013.

Action Taken: The minutes of the December 18, 2012 Health Commission meeting were unanimously approved.

3) DIRECTOR'S REPORT

Barbara Garcia, Director of Health, gave the report. The full report can be viewed at:
<http://www.sfdph.org/dph/comupg/aboutdph/insideDept/dirRpts/default.asp>

SFGH Honored for Business Leadership

San Francisco General Hospital has been named by Jewish Vocational Services (JVS) of San Francisco as the winner of the 2013 **Business Leadership Award**. This award recognizes business leaders who have stepped forward to help individuals with barriers to employment succeed in today's economic environment. By supporting JVS in its mission of "transforming lives by helping people build skills and find jobs to achieve self-sufficiency," SFGH has employed JVS clients and worked as a collaborative partner with JVS for many years.

Community Clean Team Program

Mayor Ed Lee wants all of us to know about and participate in the 2013 Community Clean Team program. The program partners with volunteers to clean, green, and beautify San Francisco, district by district. The Community Clean Team kicked off a special Chinese New Year celebration in District 6 at U.N. Plaza on Saturday, February 9th. In addition to greening, cleaning and painting over graffiti, the City will offer a Gigantic 3 bulky-item drop-off program at locations in every district over the course of the year. More information can be found online at www.sfdph.org/volunteer

Bleach-free Guidelines Released

The San Francisco Asthma Task Force has released a report, "2013 Update: Bleach-free Disinfection and Sanitizing for Child Care," providing child care operators comprehensive information on how to meet infection control regulations with bleach-free products approved for that use. Many child care operators are moving away from bleach as their primary disinfectant and sanitizer because it has been recognized as an *asthmagen*, meaning a substance that can cause new asthma. Asthma is a chronic disease that has been progressively affecting a greater proportion of the US population over the past two decades without a single source of causation.

Grand Opening for New 3rd St Youth Center & Clinic

3rd St Youth Center & Clinic is moving up, growing out of the renovated Bayview liquor store at 5190 3rd Street where we was started seven years ago, into a newly-built custom space at **1728 Bancroft and Third St.**, just four blocks down the street. The clinic and youth center is holding a **Grand Opening on Wednesday February 20th from 4 to 6 p.m.** to celebrate the move and the successful \$800,000 fundraising campaign that made it possible.

Year of the Team in COPC

Community Oriented Primary Care (COPC) coined 2012 the "Year of the Team" as medical assistants, health workers, and other non-licensed primary care staff continued to work hard on acquiring and further developing skills to engage patients and provide higher quality clinical care.

In January 2013, COPC management, with support from the San Francisco Health Plan and UCSF's Center for Excellence in Primary Care, held the very first COPC Clinical Care Assistant Appreciation Event to celebrate their staff's efforts and expanded roles in clinical care teams.

Over 70 clinical staff from all 14 COPC Health Centers attended this inspirational and dynamic event where they met peers from other health centers, and shared experiences and success stories in providing quality patient care through panel management, health coaching, and "Sharing the Care" in clinical care teams.

LHH Observes Black History Month

Laguna Honda Hospital will celebrate Black History Month on February 21 from 1 -5 pm. Staff, residents and community members will participate in a program of music, story-telling, food and poetry in the Pavilion Cafe. The event will include employees from throughout the Department. DPH Community Programs staff member Wanetta Davis will sing the Black National Anthem. Staff members Toni Rucker and Vincent Fuqua will create a story-telling circle where hospital residents can share their life stories. A big thanks to Commissioner Belle Taylor-McGhee and Director Barbara Garcia for offering to kick off the celebration with opening remarks.

Laguna Honda Wellness Council

The Laguna Honda Wellness Council continues to meet regularly to lay the groundwork for a hospital-based program offering classes in yoga, meditation, strength building and other stress reduction techniques open to community members. The Council consists of hospital staff and residents as well as Laguna Honda community partners from Kaiser, the University of California at San Francisco, and the wellness staff from San Francisco International Airport and the Health Service System. The goals of the program are to improve staff wellness and to open the hospital to community involvement. UCSF researchers are developing a survey to establish baseline data on staff wellness at the hospital.

Rebuild Community Meeting & Potrero Avenue Streetscape Workshop

The Commissioners are invited to attend the upcoming **Spring Rebuild Community meeting**, scheduled for **Thursday, March 26, 6:30 – 8 p.m., 2nd Floor Cafeteria, SFGH**. This public meeting is planned to be a very special event. Following the regular Rebuild update and discussion, staff from Public Works, Planning and SFMTA will share their plans for improvements on Potrero Ave. that will coincide with the completion of Rebuild construction. Commissioners, staff, neighbors and patients are invited to share their input on how to make Potrero Ave. safe, beautiful and accessible for patients, visitors, staff and neighbors.

Healthy Homes Assessment for WIC Families

Children's Environmental Health Promotion (CEHP) has partnered with Women, Infants and Children (WIC) Supplemental Nutrition Program to offer healthy homes assessment to WIC families. A first mailing to families in selected zip codes has already received a hearty response, detailing families' issues with pest infestation, mold, lack of heat and lead hazards. CEHP staff will ensure that relevant code enforcement follow up occurs and that families receive education in healthy homes risk factors within their control, knowledge of their housing rights and how to access code enforcement, and referral to other needed support services. In addition, families will be queried about food security, neighborhood social cohesion and other social determinants of health, to establish a profile of healthy neighborhood issues faced by low income families with young children in San Francisco.

Gender Competence and Cultural Humility Training Offered

Commissioner Cecilia Chung will be kicking off two Gender Competence and Cultural Humility training sessions on February 21 and again on March 3, 1-4:40 p.m. at Carr Auditorium on the SFGH campus for DPH civil service and contract staff. The training sessions also include a film viewing of "Transgender Tuesdays: A Clinic in the Tenderloin" by Mark Freeman. Registration is free and education and training credits are available. We are deeply appreciative of Commissioner Chung's support and personal commitment to these training sessions. If any of the Commissioners would like to attend either of these sessions, please let my office know.

The *Please Touch* Community Garden

The beautiful garden located next to 101 Grove Street is having a Garden Tea Party, Saturday, March 2, noon - 4:00. The Commissioners and staff are invited to a festive afternoon with an Alice in Wonderland theme, making this event a perfect opportunity to see how the garden continues to be transformed. There will be demonstrations of ongoing projects like soil building and potato towers, along with an opportunity to see and support upcoming projects such as a greenhouse and a natural building workshop. Those attending will also have the opportunity to participate in a fund-raising auction, enjoy talented performers, and, because it's a Wonderland experience—tea. Email rob@enjoyro.com for more details or to volunteer at the garden.

**COMMUNITY HEALTH NETWORK
SAN FRANCISCO GENERAL HOSPITAL & TRAUMA CENTER**

FEBRUARY 2013
Governing Body Report - Credentialing Summary
(1/17/13 BUSINESS-MEC)

	2/2013	07/2012 to 06/2013
New Appointments	4	135
Reinstatements	0	1
Reappointments	33	354
Delinquencies:	0	0
Reappointment Denials:	0	0
Resigned/Retired:	5	123
Disciplinary Actions	0	0
Administrative Suspension	0	1
Restriction/Limitation-Privileges	0	1
Deceased		
Changes in Privileges		
Voluntary Relinquishments	10	100
Additions	12	108
Proctorship Completed	19	184

Current Statistics – as of 1/7/2013		
Active Staff	531	
Courtesy Staff	516	
Affiliated Professionals (non-physicians)	241	
TOTAL MEMBERS	1288	

Applications in Process	31
Applications Withdrawn Month of FEBRUARY 2013	0
SFGH Reappointments in Process 3/2013 to 5/2013	141

LAGUNA HONDA HOSPITAL AND REHABILITATION CENTER

FEBRUARY 2013

Health Commission - Director of Health Report

(February 14, 2013 Medical Exec Committee)

	February	(FY 2012-2013) Month-to-Date
New Appointments	1	5
Reinstatements	0	0
Reappointments	3	26
Delinquencies:	0	0
Reappointment Denials:	0	0
Resigned/Retired:	0	11
Disciplinary Actions	0	0
Restriction/Limitation-Privileges	0	0
Deceased	0	0
Changes in Privileges		
Additions	0	0
Voluntary Relinquishments	0	0
Proctorship Completed	0	13
Proctorship Extension	0	0

Current Statistics – as of 2/1/2013	
Active Medical Staff	35
As-Needed Medical Staff	12
External Consultant Medical Staff	47
Affiliated Professionals	6
TOTAL MEMBERS	100

Applications in Process	1
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4) GENERAL PUBLIC COMMENT

There was no general public comment.

5) COMMUNITY AND PUBLIC HEALTH COMMITTEE

Commissioner Chung, Committee Chair, stated that the Committee heard a presentation on Community Oriented Primary Care by Dr. Lisa Johnson. The discussion included challenges and initiatives for the year ahead. Commissioner Chung noted that there are currently issues recruiting physicians; part of the remedy is a higher utilization of nurse practitioners to strengthen the overall effectiveness of the care-teams.

6) CONSENT CALENDAR

The following was unanimously approved: The Resolution Honoring Catherine Waters, RN, Ph.D. (See Attachment 1)

7) COMMUNITY INDEPENDENCE PILOT PROJECT; RESOLUTION

Jo Robinson, Director of Community Behavioral Health Services, introduced the following members of the team that has planned and implemented the program:

Judge Mary Wiss stated that she has observed greater stability of clients in the community. Instead of a repeated cycle of decompensation, hospitalization, and release to the community, there has been stabilization. She also added that the collaborative effort has been very important for the success of the program.

Ron Patton, San Francisco Public Conservator Office, stated that case management is a key component for the program to be effective. He also stated that it is also important that the program is voluntary.

Kara Chin, San Francisco Public Defender, stated that it is a very innovative program using existing conservatorship services in collaboration with a supportive court and intensive case management. The result is that clients retain their dignity and receive needed support.

Director Garcia stated that this program utilized existing laws to find a method to support participants effectively so they may continue to live in the community with support.

Commissioner Comments/Follow-Up:

Commissioner Chow asked how many clients have participated in the program. Ms. Robinson stated that ten individuals have participated in the program. Ms. Robinson stated that the program is an option that enables participants to remain in the community instead of staying in a locked psychiatric unit.

Commissioner Chung stated that this program is an alternative to Laura's Law which would have been a mandated program. She congratulated the collaborators for their work towards successful client outcomes. She also requested that data be tracked on the long-term outcomes of participants of the program.

Commissioner Sanchez thanked the presenters for their effective collaboration.

Commissioner Taylor-McGhee asked for projections of the number of clients the program may serve and asked how the program will measure success. Ms. Robinson stated that the collaborators do not anticipate that there will be a great volume of need for this program due to the specificity of eligibility and severity of decompensation of participants. She added that stabilization is what the program strives to achieve for its participants.

Commissioner Melara asked how estimates for the cost-savings per participant were calculated. Ms. Robinson stated that client-level utilization data of psychiatric emergency, emergency room visits, and Dore Clinic urgent care visits were used in the cost analysis of the program.

Action Taken: The Health Commission unanimously approved the Resolution Supporting the San Francisco Department of Public Health Participant in the Community Independence Pilot Project (*See attachment 2*)

8) DPH 2nd Quarter FINANCIAL REPORT

Greg Wagner, Chief Financial Officer, gave the presentation.

Director Garcia stated the current issues contained in this report result from an accumulation of several years of structural issues and the cost of the new San Francisco General Hospital, both of which have previously been brought to the attention of the Health Commission. Due to several years of large deficits, the DPH has previously been unable to effectively deal with these issues in its budget. She stated that it is vital in working to solve these budget issues that the DPH be as efficient as possible. She added that she and Mr. Wagner have been working closely with the Mayor's Office and the Controller's Office to address the DPH budget.

Commissioner Comments/Follow-Up:

Commissioner Taylor-McGhee asked if the Mayor's Office will be able to contribute funds towards the solution of the current DPH issues. Mr. Wagner stated that it is unlikely that the DPH would be able to close such a large shortfall through expenditure reductions alone, so a General Fund Supplemental budget request will likely be necessary. He added that the Mayor's Office will want to see all efficiencies made at the DPH-level prior to considering the Supplemental request.

Commissioner Chow stated that the DPH and the Health Commission have anticipated that these structural issues may one day seriously impact the DPH budget. He added that the solution to these issues may impact accessibility and capacity of DPH services.

Commissioner Sanchez thanked Mr. Wagner for an excellent report.

Commissioner Chung stated that it is important to anticipate budget-related issues (e.g. Repair of SFGH elevators) and be proactive in dealing with them so they do not become issues that are so difficult to solve. She asked if it is possible to set aside reserves for hospitals because of the vital purpose they serve at all times to San Francisco. Director Garcia stated that the Mayor and Board of Supervisors are very supportive of the DPH and recognize the importance of its spectrum of care. Director Garcia added that there will have to be some proposed reductions in the DPH budget.

Commissioner Melara encouraged Mr. Wagner and Director Garcia to communicate with the Health Commission as to how it can be helpful in this budget process. She stated that much of the structural issues are related to the cost of City personnel.

9) INFORMATION TECHNOLOGY ORGANIZATIONAL INTEGRATION PLAN

Greg Wagner, Chief Financial Officer, gave the presentation.

Director Garcia stated that a year ago, the DPH hired consultants to assist in analyzing the DPH IT systems to maximize its efficiency and effectiveness. The strategy presented at today's meeting was developed to plan for the future of DPH.

Winona Mindovich oversees the Applications. She stated that the reorganization will be a chance to increase financial efficiency, patient safety and patient satisfaction.

John Applegarth oversees Clinical Technology Operations. He stated that the reorganization will increase the efficiency of desktop and helpdesk systems. He added that data centers will be consolidated as part of this process.

Antonia Cardona oversees Population Health, Telecom, Budget, and Purchasing and stated that the reorganization will enable the DPH to consolidate duplicative data systems through a web-based system.

Almir Guimaraes oversees Enterprise Technology and is looking forward to the involvement of Executive Staff in decision-making regarding Department-wide IT systems.

Dave Counter oversees It Planning, Vendor, Mgt, and Security.

Craig Holt, the consultant who has been working with DPH on its IT strategic plan, congratulated the IT leadership for their enthusiasm, dedication, and competence.

Commissioner Comments:

Commissioner Chow asked how the DPH will continue its required level of service and data collection throughout its complex system. Mr. Wagner stated that DPH IT has methods of measuring service levels within each Division. He added that Executive leadership will now be involved in making decisions so that tradeoffs concerning resource allocations and service levels are addressed at the executive level of the organization, and using the IT Steering Committee to insure that resources are utilized efficiently and effectively.

Commissioner Chow asked how the DPH is working with the City and County of San Francisco (CCSF) IT planning efforts. Mr. Wagner stated that the DPH has made serious effort to develop its IT plan in alignment with the CCSF It strategy. The DPH plan identifies areas, (e.g. SFGH and LHH IT systems) that need to be distinct from CCSF systems to insure continuity of service in the event of emergencies.

Commissioner Chow stated that the Health Commission will have to consider long-term IT goals when reviewing budget initiatives.

Commissioner Chow asked how the Health Commission will receive updates on the ongoing implementation of the DPH It strategy. Director Garcia stated that the Health Commission will be updated semi-annually on general DPH IT issues. Mr. Wagner stated that when sentinel events occur, they will be brought to the Health Commission for review.

Commissioner Chung asked if the DPH is digitalizing old patient files. Ms. Mindovich stated that old patient files are being evaluated to determine which data will be scanned and kept in the DPH IT systems.

Commissioner Chung asked for information regarding the use of cloud technology within the DPH IT strategy. Mr. Applegarth stated that virtualized applications save space and cost. The DPH will work with the CCSF contractor that performs the virtualization. Some DPH systems (e.g. SFGH and LHH systems) may need to remain onsite at each campus to insure operation during emergencies.

Commissioner Sanchez stated that he is encouraged by the competency and dedication of the DPH IT staff in this new reorganization.

Commissioner Melara asked for an update on the implementation of the IT Strategic Plan in late summer.

10) OTHER BUSINESS

JOINT CONFERENCE COMMITTEE REPORTS

Commissioner Sanchez, who chaired the February 12, 2013 SFGH JCC meeting, stated that the Committee heard an update on the LEAN process which is a Toyota Corporation efficiency model. It also heard reports from the CEO, Chief of Staff, Interim Chief Nursing Officer, and the Quality Council minutes. It also approved the Credentialing Report in closed session. He added that the CEO's report included information that the SFGH Foundation Heroes and Hearts fundraisers were sold out.

COMMITTEE AGENDA SETTING

This item was not discussed.

11) CLOSED SESSION

- A) Public comments on all matters pertaining to the closed session
- B) Vote on whether to hold a closed session (San Francisco Administrative Code Section 67.11)
- C) Closed session pursuant to Evidence Code Sections 1157(a) and (b); 1157.7; Health and Safety Code Section 1461; and California Constitution, Article I, Section 1

LHH Credentials Report

- D) Reconvene in Open Session

Action Taken: The Health Commission voted not to disclose discussion of the items in Closed Session.

12) ADJOURNMENT

The meeting was adjourned at 6:17pm.

**Health Commission
City and County of San Francisco
Resolution No. 13-3**

RESOLUTION HONORING COMMISSIONER CATHERINE WATERS, RN, Ph.D.

WHEREAS, Catherine Waters, RN, Ph.D. was appointed to the San Francisco Health Commission by Mayor Gavin Newsome in 2008; and

WHEREAS, during her tenure on the Health Commission, she has been a member and later served as Chair of the Community and Public Health Committee and also served as a valued member of the San Francisco General Hospital Joint Conference Committee; and

WHEREAS, she also participated and provided expertise and input as the Health Commission Representative to the San Francisco Health Plan Board of Directors; and

WHEREAS, in 2013, she has served as Health Commission Vice President; now, therefore be it

RESOLVED, that the San Francisco Health Commission honors Catherine Waters for her many years of dedicated public service and for the impactful contributions she has made to the residents of the City and County of San Francisco.

I hereby certify that the San Francisco Health Commission at its meeting of February 19, 2013 adopted the foregoing resolution.

Mark Morewitz
Health Commission Executive Secretary

**HEALTH COMMISSION
City and County of San Francisco
Resolution No. 13-4**

**RESOLUTION SUPPORTING THE SAN FRANCISCO DEPARTMENT OF PUBLIC HEALTH PARTICIPATION IN THE
COMMUNITY INDEPENDENCE PILOT PROJECT**

WHEREAS, California law provides for the conservatorship of individuals who are gravely disabled as a result of mental disorder or impairment by chronic alcoholism; and

WHEREAS, the California Welfare and Institutions Code section 5358 (c) requires conservatees be placed in the least restrictive placement close to his or her home, that is suitable, available and necessary to achieve purpose of treatment; and

WHEREAS, the California Welfare and Institutions Code section 5358 (b) gives a conservator the right, if specified in a court order, to consent to the administration of psychotropic medications, to require the conservatee to receive treatment to remedy or prevent the recurrence of conservatee's grave disability; and

WHEREAS, the San Francisco Superior Court's Community Independence Pilot Project (CIPP) assists gravely disabled individuals using California's conservatorship process to enable participants to live independently and productively in the community by maintaining stability and mental health; and

WHEREAS, the Department of Public Health (DPH) has participated in the CIPP since the planning process begun in the Fall of 2010; and

WHEREAS, CIPP participants meet criteria for conservatorship under California law and agree to the guidelines of the CIPP; and

WHEREAS, the participant's counsel, the District Attorney as counsel for the Deputy Public Conservator, the Court, and community providers must reach consensus to include the participant in the CIPP; and

WHEREAS, the participant is assigned to a DPH, behavioral health intensive case manager,

WHEREAS, DPH provides coordinates care and placement of the participant in the community; and

WHEREAS, initial evaluations of CIIP are demonstrating effective outcomes like maintaining stability in community settings and a decreased use of high-cost services; now, therefore be it

RESOLVED that the San Francisco Health Commission supports Department of Public Health's participation in and the goals of the Community Independence Pilot Project.

I hereby certify that the San Francisco Health Commission at its meeting of February 19, 2013 adopted the foregoing resolution.

Mark Morewitz
Executive Secretary to the Health Commission